

Dispenser (Male)

Reports To: Facility In-Charge

Job Duties/ Responsibilities:

1. Accurately dispense the prescribed medication. Must ensure right medication, in the correct dosage and quantity, is provided to the patient.
2. Manage the pharmacy inventory, re order supplies as necessary.
3. Check expiry dates and manage expired medications appropriately
4. Communicate effectively with patients guiding them about their medication and their frequency of usage.
5. Collaborate with other members of the team for comprehensive patient care.
6. Keep a record of prescription and billing details updated on EMR.
7. Stay updated with latest regulations issued by DRAP regarding dispensing and handling of medicines.
8. Continuing professional development

Qualifications:

1. 2 years diploma recognized from Punjab Medical Faculty.
2. Minimum 1 year of experience.
3. Excellent Communication and inter-personal skills.
4. Strong attention to detail and accuracy.

Job Location: Chiraghdin Community Health Centre, ALLAH-HU Street, Kashmiri Mohalla, Sialkot.

Job Timings: Monday-Saturday, Evening Shift (05:00 PM-09:00 PM).